



Web Project Manager

Rolf C. Hagen Inc. is currently looking for Web Project Manager to join its team! As the Web Project Manager, you will accomplish web project objectives by establishing project scope; designing and delivering solutions based on business requirements. Ability to analyze and assess current websites opportunities, develop relationships with suppliers and contactors. Manage new website development and collaborate daily with global brand and marketing teams.

Responsibilities

- Establishes Web project scope by studying strategic business drivers; discovering and validating business and technical requirements and parameters; obtaining input from subject-matter experts; examining and recommending changes to current business practices; developing and writing proposals.
- Develops Web solution by formulating objectives; planning project life-cycle deliverables and resource availability and application; preparing installation and modification specifications; leading the exploration, evaluation, and design of technical solutions.
- Implements Web solution by monitoring project progress; tracking action items; conducting design and implementation reviews; examining, researching, and resolving issues; escalating issues to appropriate authority; responding to team members' concerns; coordinating requirements with interested departments.
- Assures quality Web solution by developing and completing test plans; maintaining project and technical documentation.
- Accomplishes work requirements by orienting, training, assigning, scheduling, coaching employees; following production, productivity, quality, and customer-service standards; identifying work process improvements.
- Meets cost standards by monitoring expenses; implementing cost-saving actions.
- Provides project status reports by collecting, analyzing, and summarizing data and trends.
- Accomplishes organization goals by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.
- Process Management – Good at figuring out the processes necessary to get things done; knows how to organize people and activities
- Decision Quality – Makes good decisions based upon a mixture of analysis, experience and judgement
- Planning – Accurately scopes out length and difficulty of tasks and projects; set objectives and goals; breaks down work into the process steps
- Customer Focus – Is dedicated to meeting the expectations and requirements of internal and external customers
- Action Oriented – Enjoys working hard; is action oriented and full of energy for the things he/she sees as challenging; seizes more opportunities than others
- Operational Excellence – Continuously strives to meet financial and operational objectives
- Overnight travel up to 5% throughout the year.

Qualifications

- Bachelor's or College degree, or relevant professional designation is an asset
- 5-10 years of experience in Web Development and Design
- Knowledge of Google Analytics
- Knowledge of Salesforce CRM and Marketing Cloud an asset
- Website design
- Woo Commerce, Shopify, Word Press
- B2B, B2C platforms
- Plugins, connectivity
- Excellent communication skills in a team environment, both verbal and written
- Bilingual, in English and French, spoken and written.

If you are passionate about taking the next step in your career and you want to be part of a successful company, do not miss out on this opportunity; send in your CV and cover letter today

HResources-Can@rchagen.com

We thank all applicants for their interest but only those selected for an interview will be contacted.